



ENGLISH SCHOOLS  
FOUNDATION  
英基學校協會

# Kindergarten

## Class A

## Debenture



# ESF KINDERGARTEN CLASS A DEBENTURE

## APPLICATION PROCEDURES

**Step 1:** Complete and submit a K1 online application form.

**Step 2:** The scheme opens for application from 1 September. The form is available after you submit your child's K1 application. It may be accessed by logging into your child's application. A one-time password will be generated to access the form.

**Step 3:** Choose the form under 'Applying'. Press 'VIEW' and click on the tab for Class A Debenture. Complete, print and sign the date-stamped Class A Debenture application form. Attach a deposit cheque of HK\$50,000.

**Step 4:** Send the application form together with the cheque to the ESF Centre, by hand or by post. Address: **ESF Centre, Admissions Office, 25/F, 1063 King's Road, Quarry Bay, Hong Kong within seven days** from your online registration.

The availability of a debenture will be dependent on the quota availability for each kindergarten.

Debenture applicants will be contacted by mid-October to inform them whether they are successful in obtaining the priority for a Play Visit. Incomplete applications will NOT be processed.

If the debenture applicant is successful at the K1 Play Visit, the debenture is paid in full. It travels with the student as they transit to ESF primary school when it converts to an Individual Nomination Right for priority of choice to a primary school (See OTHER REMARKS below). If the student does not transit to ESF primary school, the debenture will be refunded when the student withdraws from the ESF kindergarten.

## PAYMENT OF THE DEBENTURE

- A Debenture deposit of **HK\$50,000** will be required, which is refundable if a child is unsuccessful at the "play visit". Confirmation of Debenture priority is dependent on the clearance of the deposit cheque.
- The remaining balance of **HK\$450,000** is payable immediately when a place is accepted.
- The Debenture is not set against school tuition.

## OVERSEAS APPLICANTS

- The final offer of a place will be conditional upon the relevant visa proof being provided.
- The Debenture fee is forfeited if the above conditions are not met or if the student withdraws after the Debenture has been issued.

## OTHER REMARKS

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- The ESF Kindergarten Class A Debenture holder may indicate up to **four kindergartens** in order of preference at which the nominee can be considered. Waitlist placement will be considered for each kindergarten listed in turn. The kindergartens identified in respect of any applicant can only be changed with the consent of ESF.
- Parents must undertake to make their own travel arrangements for their child if living outside the area covered by the school bus service.
- If all available debentures for selected kindergarten(s) are taken, the application and deposit cheque will be returned.
- Sibling rights apply once the first child is enrolled to an ESF school.
- If the student accepts the place at an ESF Kindergarten, once they complete K2, they will be offered a place at one of our ESF primary schools or colleges if they can access mainstream education. At this stage, the debenture will be converted into an Individual Nomination Right (INR). If the child transfers to Discovery College or Renaissance College, the Debenture holder will receive a HK\$100,000 refund as the cost of an INR for these two colleges is HK\$400,000. Students will then complete their time with us by guaranteeing a place through to secondary school.  
If the student is suggested for placement within the learning support provision or Jockey Club Sarah Roe School (JCSRS) and is processed through the Admissions and Review Process (ARP) for placement, the debenture will be converted into an Individual Nomination Right (INR) unless there is no available Year 1 learning support or JCSRS place. The debenture will convert into an INR if there is a Year 1 place offered.
- There is no guarantee of the parent's first preferred choice when transitioning to primary school as there is an INR quota for each primary school.

## ENQUIRIES

For enquiries, please contact the ESF Admissions Office – Kindergarten Section.

Admissions Hotline: +852 3762 2411

Email: [kindergarten.admissions@esfcentre.edu.hk](mailto:kindergarten.admissions@esfcentre.edu.hk)

## TERMS & CONDITIONS

### Kindergarten Class A Debenture Terms & Conditions

#### Debentures

1. The Board of Directors of ESF Educational Services Limited ("ESL") (the "Board") may at any time resolve to issue Kindergarten Class A Debentures (the "Debenture") on such terms as it may consider appropriate in its absolute discretion.
2. This Debenture is one of a series of 150 issued for admissions into K1, each academic year.
3. A Debenture is non-interest bearing, non-depreciating, non-transferable (save as set out in these Terms and Conditions) and unsecured on any property, assets or undertakings of ESL.

#### Register

4. A Debenture Holder must be a natural person. ESL shall maintain a register of each holder of a Debenture ("Debenture Holder") as the sole absolute owner of such Debenture and as alone entitled to receive and give effectual discharge for the monies secured. ESL shall not be affected by notice of any right, title or claim of any person to the Debenture other than the person in whose name the Debenture is so registered.

#### Nomination

5. A Debenture Holder shall be entitled to nominate one Nominee (as defined in paragraph 7 below) for one place at any kindergarten operated by ESL (the "Kindergarten").
6. For this purpose the term "Nominee" shall mean:  
a son or daughter or adopted son or daughter of the Debenture Holder;  
who is deemed by the Principal of the Kindergarten to be suitable; and

who otherwise satisfies the admissions criteria as set out by the Board from time to time.

7. A Nominee nominated under a Debenture will receive priority for a kindergarten admissions interview in accordance with the Admission Policy from time to time.

8. A Debenture Holder's order of priority for an admissions interview for the relevant Nominee as between Nominees of other Debenture Holders is determined as follows:

during the Central Application process (as defined in the Admission Policy), all applications will be assigned a random number and processed accordingly; and

during any other time of application, by the time and date of receipt of the Deposit referred to in paragraph 9 below.

#### Payment

9. The price of a Debenture is HK\$500,000. A deposit of HK\$50,000 (the "Deposit") is payable at the time of application for the Debenture. The balance of HK\$450,000 is immediately payable upon acceptance of a place at the Kindergarten for the Nominee. A Debenture will only be issued upon acceptance of the K1 place and receipt of the full purchase price of HK\$500,000.

#### Refund of Deposit

10. If the Principal and Board considers the Nominee to have failed to meet the entry requirements, no Kindergarten place will be offered to the Nominee and the Deposit will be refunded in full.

11. If a Nominee meets the entry requirements and is offered a Kindergarten place but declines to accept the offer, the Deposit will be refunded in full.

#### Removal from Kindergarten

12. The nomination rights under a Debenture expire immediately upon a Nominee accepting a position at a Kindergarten.

13. If the Nominee is removed from the Kindergarten for any reason after accepting a position at the Kindergarten then no further nomination may be made by a Debenture Holder.

## Redemption

14. (a) A Debenture is fully redeemable on the earlier of:-

the date the Nominee graduates from the Kindergarten;

the expiry of 1 months' notice in writing given by the Debenture Holder to ESL of the Nominee's withdrawal from the Kindergarten

in each case subject to there being no outstanding fees payable to ESL in relation to the Nominee. Upon redemption of the Debenture ESL will, subject to (b) below, pay an amount to the Debenture Holder equal to HK\$500,000.

(b) Where a Nominee graduates from a Kindergarten and is granted, and accepts, a place at a primary school operated by The English Schools Foundation (including Discovery College or Renaissance College) then the Debenture Holder agrees that ESL will apply the amount payable to the Debenture Holder in accordance with paragraph 14(a) above to purchase an Individual Nomination Right for one of the ESF Primary & Secondary Schools (at HK\$500,000) or for Discovery College or Renaissance College (at HK\$400,000) and any balance remaining following such purchase shall be paid to the Debenture Holder.

## General

15. The rights attaching to this Debenture may not be transferred. However, if the Debenture Holder changes his/her name, then the Board may (on submission of such evidence as it may reasonably request concerning the bona fide nature of the transaction necessitating the changes) deliver to the Debenture Holder (or his/her successor) a Nomination Right in the new name against surrender of the original Debenture.

16. If a Debenture shall be lost, stolen, destroyed or defaced in whole or in part so as to be incapable of use, ESL shall, on such terms as to evidence, identity, indemnity and expenses incurred by ESL in investigating and verifying title as the Board shall require, deliver to a Debenture Holder a new Debenture in lieu of the lost Debenture and in the case of defacement, against the surrender of the defaced Debenture.

17. Notices under this Debenture may be served by a Debenture Holder or by the Board by posting the same in a prepaid letter addressed to ESL at its registered office or to a Debenture Holder at its address as shown in the Register of Debenture Holders, and shall be deemed to have been received 48 hours after the time of posting in the case of notices sent to an address in Hong Kong, and 5 days after the time of posting in the case of notices sent to an address outside Hong Kong.

18. A Debenture and these terms and conditions shall be governed by and construed in accordance with the laws of Hong Kong