



ENGLISH SCHOOLS
FOUNDATION
英基學校協會

Individual Nomination Rights

INSPIRING FUTURES



ESF INDIVIDUAL NOMINATION RIGHTS

Individual Nomination Rights are available for purchase by parents to fast-track their application for interview priority. Application for Individual Nomination Rights for Year 1 and Year 7 Central Application will commence in the first week of September each year. Application for Individual Nomination Rights for other year groups can be submitted throughout the year.

Individual Nomination Rights are priced at HK\$500,000 each for ESF Primary and Secondary Schools, and HK\$400,000 each for both ESF Discovery College (DC) and ESF Renaissance College (RCHK).

A maximum of 150 Individual Nomination Rights may be issued every year covering all year groups. Each ESF primary school will have a quota available for Year 1.

For DC and RCHK, a series of 300 applications per College may be made to any year group, with a maximum of 30 and 60 places being reserved respectively for Year 1 Central Application every year.

The Individual Nomination Rights entitles the holder to a one-time nomination of one child for a place at an ESF School, DC or RCHK. The nominee will be able to gain priority for admission (after Corporate Nominees, children of full-time staff and siblings of students attending an ESF primary, secondary or all-through school).

When a school place becomes available, the individual Nomination Rights applicant will be invited to attend an interview.

The offer of a place will be conditional on passing the English proficiency test/interview held at the school. The final decision whether to offer a place rests with the school.

PAYMENT OF THE INDIVIDUAL NOMINATION RIGHTS

- A deposit of HK\$50,000 will be required which is only refundable if the child is unsuccessful at the interview. (Confirmation of Individual Nomination Rights interview priority is dependent on the clearance of the deposit cheque.)
- The remaining balance of **HK\$450,000** is payable immediately when an ESF place is accepted. For a place at DC or RCHK, the remaining balance of **HK\$350,000** is payable immediately when the place is accepted.
- The Individual Nomination Rights fee is not set against school tuition.

OVERSEAS APPLICANTS

- Individual Nomination Rights Nominees from overseas must have been studying in English medium school or kindergarten for a minimum of two years prior to application.
- The final offer of a place will be conditional upon the relevant visa proof being provided.
- The Individual Nomination Rights fee is forfeited if the above conditions are not met or if the student withdraws after an Individual Nomination Right has been issued.

APPLICATION PROCEDURES

Applications can be made to any year group, with a small number of places being reserved for Year 1 (ESF schools, DC and RCHK) and Year 7 (ESF Secondary Schools only). Please follow the steps here.

For Years 1 and 7 (Central Admissions for 2025/26) - from 2 September 2024

All Year 1 and Year 7 Individual Nomination Rights applications (INR) received will be processed in random order, NOT on a first come first served basis.

Individual Nomination Rights applications registered online on the first day will be processed before applications are received on the second day and so on.

Step 1

- Complete and submit the online application form.

Step 2

- The scheme opens for application from **2 September**. The form is available after you submit your child's application. It may be accessed by logging into your child's application. A one-time password will be generated to access the form.

Step 3

- Choose the form under 'Applying'. Press 'VIEW' and click on the tab for INR. Complete, print and sign the date-stamped Individual Nomination Rights application form below. Attach a deposit cheque of HK\$50,000.

Step 3

- Send the Individual Nomination Rights application form together with the cheque to ESF Centre, by hand or by post.
Address: ESF Centre, Admissions Office, 25/F, 1063 King's Road, Quarry Bay, Hong Kong, by the deadline 30 September 2024.

All Year 1 and Year 7 Individual Nomination Rights applicants will be contacted by mid-October to inform them whether they are successful in obtaining the Individual Nomination Rights priority for an interview. Incomplete applications will NOT be processed.

For Other Year Groups (General Admissions) – Anytime

The General Individual Nomination Rights Application form is available upon signing in on your child's online application form.

OTHER REMARKS

- The Individual Nomination Rights applicant may indicate up to **4 schools** in order of preference at which the Nominee can be considered. Waitlist placement will be considered for each school listed in turn. The schools identified in respect of any Nominee can only be changed with the consent of ESF.

- Nominees must undertake to make their own travel arrangements if living outside the area covered by the school bus service.
- If all available Individual Nomination Rights for selected school(s) are taken, the application and deposit cheque will be returned.
- Sibling rights apply once the first child is enrolled to an ESF School, DC or RCHK.
- The Non-refundable capital/building levy payment is still applicable to the children joining ESF schools, DC or RCHK under the respective schemes.
- As there is a different admission process for allocation of ESF Learning Support Centre places and entry to Jockey Club Sarah Roe School, **children requiring learning support are not eligible** for nomination through the Nomination Rights scheme (with the exception of current Kindergarten students holding a CLASS A Kindergarten Debenture).

ENQUIRIES

For enquiries, please contact the ESF Admissions Office.

Admissions Hotline: +852 3762 2411

Email: admissions@esfcentre.edu.hk

TERMS & CONDITIONS

Individual Nomination Rights Terms & Conditions

1. The Board of Governors of English Schools Foundation (the "Board") for the INR issued by ESF and the Directors of ESF Educational Services Limited (ESL) for the INR issued by ESL for the two PIS, may at any time resolve to issue further Nomination Rights on such terms as it may consider appropriate in its absolute discretion.
2. The rights under the Nomination Rights expire immediately upon the Nominee being admitted to an ESF/PI School.
3. The Nomination Rights Holder may nominate one Eligible Child (the "Nominee") for a place at the ESF/PI School. For this purpose the term Eligible Child shall mean:-
 - a child of the Nomination Rights Holder,
 - who is deemed by the Principal of the ESF/PI School to be suitable, and
 - who otherwise satisfies the admissions criteria as set out by the Board from time to time.
4. For the avoidance of doubt, if the Nominee is removed from the school for any reason then no further nomination may be made by the Nomination Rights Holder.
5. The Nomination Right may not be transferred. However, if the Nomination Rights Holder changes [it's] name, then the Board may (on submission of such evidence as it may reasonably request concerning the bona fide nature of the transaction necessitating the changes) deliver to the Nomination Rights Holder (or his/her successor) a Nomination Right in the new name against surrender of this Nomination Rights.
6. The ESF will keep a Register of Nomination Rights Holders in which to record the name of each Nomination Right Holder against the number of the relevant Nomination Right.
7. The ESF shall recognise and treat the person in whose name the Nomination Right is registered in the Register of Nomination Rights Holders as the sole absolute owner of such Nomination Rights and as alone entitled to receive and give effectual discharge for the monies hereby secured. The ESF shall

not be affected by notice of any right, title or claim of any person to the Nomination Rights other than the person in whose name the Nomination Rights is so registered.

8. If the Nomination Right shall be lost, stolen, destroyed or defaced in whole or in part so as to be incapable of use, the ESF shall, on such terms as to evidence, identity, indemnity and expenses incurred by the ESF in investigating and verifying title as the Board shall require, deliver to the Nomination Rights Holder a new Nomination Right in lieu of the lost Nomination Right and in the case of defacement, against the surrender of the defaced Nomination Right.
9. Notices under the Nomination Right may be served by the Nomination Rights Holder or by the Board by posting the same in a prepaid letter addressed to the ESF at its registered office or to the Nomination Rights Holder at its address as shown in the Register of Nomination Rights Holders, and shall be deemed to have been received 48 hours after the time of posting in the case of notices sent to an address in Hong Kong, and 5 days after the time of posting in the case of notices sent to an address outside Hong Kong.
10. The Nomination Rights Holder's order of priority for an admissions interview for the relevant Nominee as between other Nomination Rights Holders is determined by the time and date of receipt of application for the Nomination Right.
11. The Nomination Right and the conditions shall be governed by and construed in accordance with the laws of Hong Kong.

For the avoidance of doubt a child nominated under this Nomination Right shall receive priority in accordance to the Admissions Policy from time to time but there is no assurance of whether or when a place at one of the schools will become available.