



ENGLISH SCHOOLS
FOUNDATION
英基學校協會

Kindergarten Class A Debenture

ESF KINDERGARTEN CLASS A DEBENTURE

APPLICATION PROCEDURES

Step 1: Starting from **1 September 2023**, you may register using your ESF Online Reference Number, your child's Surname and the date of birth. A one-time password will be generated to access the form.

Step 2: Download, print and sign the date-stamped application form. Attach a deposit cheque of **HK\$50,000**. Click [here](#) to download the form.

Step 3: Send the application form together with the cheque to ESF Centre, by hand or by post. Address: **ESF Centre, Admissions Office, 25/F, 1063 King's Road, Quarry Bay, Hong Kong** within seven days from your online registration.

Debenture applicants will be contacted by mid-October to inform them whether they are successful in obtaining the priority for a Play Visit. Incomplete applications will NOT be processed.

If the debenture applicant is successful at the K1 Play Visit, the debenture is paid in full. It travels with the student as they transit to ESF primary school when it converts to an Individual Nomination Right for priority of choice to a primary school. If the student does not transit to ESF primary school, the debenture will be refunded when the student withdraws from the ESF kindergarten.

PAYMENT OF THE DEBENTURE

- When a school place becomes available, a Debenture deposit of **HK\$50,000** will be required, which is refundable if a child is unsuccessful at the "play visit". Confirmation of Debenture priority is dependent on the clearance of the deposit cheque.
- The remaining balance of **HK\$450,000** is payable immediately when a place is accepted.
- The Debenture is not set against school tuition.

OVERSEAS APPLICANTS

- The final offer of a place will be conditional upon the relevant visa proof being provided.
- The Debenture fee is forfeited if the above conditions are not met or if the student withdraws after the Debenture has been issued.

OTHER REMARKS

- The ESF Kindergarten Class A Debenture holder may indicate up to **three kindergartens** in order of preference at which the nominee can be considered. Waitlist placement will be considered for each kindergarten listed in turn. The kindergartens identified in respect of any applicant can only be changed with the consent of ESF.

- Parents must undertake to make their own travel arrangements for their child if living outside the area covered by the school bus service.
- If all available debentures for selected kindergarten(s) are taken, the application and deposit cheque will be returned and the name and contact details will be placed on the central interest list for the first-choice kindergarten. Interest list applicants will be contacted if and when a debenture becomes available.
- Sibling rights apply once the first child is enrolled to an ESF school.
- If the student accepts the place at an ESF Kindergarten, once they complete K2, they will be offered a place at one of our ESF primary schools or colleges if they can access mainstream education. At this stage, the debenture will be converted into an Individual Nomination Right (INR). If the child transfers to Discovery College or Renaissance College, the Debenture holder will receive a HK\$100,000 refund as the cost of an INR for these two colleges is HK\$400,000. Students will then complete their time with us by guaranteeing a place through to secondary school. If the student is suggested for placement within the learning support provision or Jockey Club Sarah Roe School and is processed through the Admissions and Review Process (ARP) for placement, the debenture will be refunded if there is no available Year 1 learning support place. The debenture will convert into an INR if there is a learning support place offered. There is no guarantee of the parent's preferred choice for primary school as there is an INR quota for each primary school.

ENQUIRIES

For enquiries, please contact the ESF Admissions Office.

Admissions Hotline: +852 3762 2411

Email: admissions@esfcentre.edu.hk