



ENGLISH SCHOOLS  
FOUNDATION  
英基學校協會

# Individual Nomination Rights



# ESF INDIVIDUAL NOMINATION RIGHTS

Individual Nomination Rights are available for purchase by parents to fast track their application for interview priority. Application for Individual Nomination Rights for Year 1 and Year 7 Central Application will commence in the first week of September each year. Application for Individual Nomination Rights for other year groups can be submitted throughout the year.

Individual Nomination Rights are priced at HK\$500,000 each for ESF Primary and Secondary Schools, and HK\$400,000 each for both ESF Discovery College (DC) and ESF Renaissance College (RCHK).

A maximum of 150 Individual Nomination Rights will be issued every year covering all year groups. Each ESF primary school will have a quota available for Year 1.

For DC and RCHK, a series of 300 applications per College may be made to any year group, with a maximum of 30 and 60 places being reserved respectively for Year 1 Central Application every year.

The Individual Nomination Rights entitles the holder to a one-time nomination of one child for a place at an ESF School, DC or RCHK. The nominee will be able to gain priority for admission (after Corporate Nominees, children of full-time staff and siblings of students attending an ESF primary, secondary or all-through school).

The offer of a place will be conditional on passing the English proficiency test/interview held at the school. The final decision whether to offer a place rests with the school.

## PAYMENT OF THE INDIVIDUAL NOMINATION RIGHTS

- When a school place becomes available, the individual Nomination Rights applicant will be invited to attend an interview. A deposit of HK\$50,000 will be required which is only refundable if the child is unsuccessful at the interview. (Confirmation of Individual Nomination Rights interview priority is dependent on the clearance of the deposit cheque.)
- The remaining balance of **HK\$450,000** is payable immediately when an ESF place is accepted. For a place at DC or RCHK, the remaining balance of **HK\$350,000** is payable immediately when the place is accepted.
- The Individual Nomination Rights fee is not set against school tuition.

## OVERSEAS APPLICANTS

- Individual Nomination Rights Nominees from overseas must have been studying in English medium school or kindergarten for a minimum of two years prior to application.
- The final offer of a place will be conditional upon the relevant visa proof being provided.
- The Individual Nomination Rights fee is forfeited if the above conditions are not met or if the student withdraws after an Individual Nomination Right has been issued.

## APPLICATION PROCEDURES

Applications can be made to any year group, with a small number of places being reserved for Year 1 (ESF schools, DC and RCHK) and Year 7 (ESF Secondary Schools only). Please follow the steps here.

### For Years 1 and 7 (Central Admissions for 2024/25) - from 1 September 2023

All Year 1 and Year 7 Individual Nomination Rights applications (INR) received will be processed in random order, NOT on a first come first served basis.

Individual Nomination Rights applications registered online on the first day will be processed before applications are received on the second day and so on.

#### Step 1

- Starting from **1 September 2023 at 1 p.m.**, you may register the Individual Nomination Rights by logging in to your child's application form. A one-time password will be generated to access the form.

#### Step 2

- Click on the tab for INR. Complete, print and sign the date-stamped Individual Nomination Rights application form below. **Attach a deposit cheque of HK\$50,000.**

#### Step 3

- Send the Individual Nomination Rights application form together with the cheque to ESF Centre, by hand or by post.  
Address: **ESF Centre, Admissions Office, 25/F, 1063 King's Road, Quarry Bay, Hong Kong**, by the deadline 30 September 2023.

All Year 1 and Year 7 Individual Nomination Rights applicants will be contacted by mid-October to inform them whether they are successful in obtaining the Individual Nomination Rights priority for an interview. Incomplete applications will NOT be processed.

### For Other Year Groups (General Admissions) – Anytime

The General Individual Nomination Rights Application form is available upon signing in on your child's online application form.

## OTHER REMARKS

- The Individual Nomination Rights applicant may indicate up to **3 schools** in order of preference at which the Nominee can be considered. Waitlist placement will be considered for each school listed in turn. The schools identified in respect of any Nominee can only be changed with the consent of ESF.
- Nominees must undertake to make their own travel arrangements if living outside the area covered by the school bus service.
- If all available Individual Nomination Rights for selected school(s) are taken, the application and deposit cheque will be returned, and the name and contact details placed on the central interest list for the first

choice school. Interest list applicants will be contacted if an Individual Nomination Right becomes available.

- Sibling rights apply once the first child is enrolled to an ESF School, DC or RCHK.
- The Non-refundable capital/building levy payment is still applicable to the children joining ESF schools, DC or RCHK under the respective schemes.
- As there is a different admission process for allocation of ESF Learning Support Centre places and entry to Jockey Club Sarah Roe School, children requiring learning support are not eligible for nomination through the Nomination Rights scheme.

## ENQUIRIES

For enquiries, please contact the ESF Admissions Office.

Admissions Hotline: +852 3762 2411

Email: [admissions@esfcentre.edu.hk](mailto:admissions@esfcentre.edu.hk)